



# Delegate Booking Form

Join us at Orchard Hotel Singapore on the 26<sup>th</sup>, 27<sup>th</sup> and 28<sup>th</sup> June 2012

This booking entitles you to:

- Pre-Event Welcome Reception (26<sup>th</sup>)
- Two day Conference including lunches & delegate manual (27<sup>th</sup> and 28<sup>th</sup>)
- Gala Dinner (27<sup>th</sup>)
- Cultural Evening (offsite) (28<sup>th</sup>)

~~Cost per delegate: \$1600~~

**Early Bird Offer**

**Price: \$1200**

(to be booked and paid for by 15<sup>th</sup> May 2012) [All prices quoted are in USD]

**Delegate Payment Terms:** All bookings for one or two named delegates must be made by credit card payment. Once payment is processed, this secures attendance and a receipt invoice will be issued within 14 days of receiving bank confirmation.

**Cancellation Policy:** gasworld requires you to send your cancellation requests in writing 30 days prior to the conference in order to qualify for a refund. There will be a cancellation administration fee of 20% deductible and the remainder refunded to your nominated bank. Cancellations received less than 30 days of the conference are non-refundable, but substitute delegates are allowed.

## Registration form

Company \_\_\_\_\_ VAT registration no. \_\_\_\_\_ (EU members only)

Address \_\_\_\_\_

Country \_\_\_\_\_ Post/Zip code \_\_\_\_\_

**Delegate 1:** Title \_\_\_\_\_ Name \_\_\_\_\_

Position \_\_\_\_\_ Email \_\_\_\_\_

Direct Tel \_\_\_\_\_

**Delegate 2:** Title \_\_\_\_\_ Name \_\_\_\_\_

Position \_\_\_\_\_ Email \_\_\_\_\_

Direct Tel \_\_\_\_\_

## Payment details

No. of people \_\_\_\_\_ Total: \$ \_\_\_\_\_

Please debit my Visa / Mastercard / Amex (Delete as appropriate)

Card number             Issue No. (if applicable) \_\_\_\_\_

Security Code (Found at back of credit card)    Expiry date

Card Billing address (if different from above) \_\_\_\_\_

Signed \_\_\_\_\_

(Delegates must have paid before attending the conference. UK based delegates will be billed in GBP + VAT added.)

Please be advised we operate a strict 'No payment, no entry' rule at the registration desk; therefore if you are not sure if your company has paid the invoice for your attendance please bring enough cash or a valid credit card to pay your delegate fee in order to avoid refusal of entry.

## Please help us to get an idea of numbers for the evening events surrounding the conference

We plan to attend the Pre-Event Welcome Registration on 26<sup>th</sup> June (Please tick)

We plan to attend the Cultural Evening on 28<sup>th</sup> June (Please tick)

Your email address will be issued to conference delegates – please tick if you don't want your address given out.

From time to time third party media may wish to contact you regarding their publications, please tick this box if you do not wish to be contacted by them.

**How to Book:** Complete and return the above form to Katie Hill by fax or email or visit our website to book online.

katie.hill@gasworld.com | Tel: +44 1872 225031 | Fax: +44 1872 260668

For more information, please contact Marketing Manager Katie Hill  
katie.hill@gasworld.com | Tel: +44 1872 225031 | Fax: +44 1872 260668